

Oaks North Women's Golf Club

Executive Board of Directors

President	Marianne Proctor
Vice President	Stephanie Sullins
Secretary	Bobbi Sawtelle
Treasurer	Emalee Bowles

General Board of Directors & Committee Chairs

Handicap / Scorecards	Liz Burchill, Bobbi Sawtelle, Emalee Bowles, Marianne Proctor
Ringer / Tee Sheets	Darlene Takala
Membership	Lily West
Rules	Liz Burchill
Technology/Website	Lyn Sankey
Google Groups/Email	Michele Cassidy
Special Tournaments	Kelly Bondesson / Mavany Verdugo

Scheduled Tournaments

April 14 & 21	Eclectic
June 2 & 9	Club Championship (Gross)
September 8 & 15	President's Cup (Net)
December 8	Ace-of-Aces

Membership Meetings

June 16	Choose nominating committee
September 22	Elect Officers
December 15	Holiday Party

Oaks North Golf Course

Head Pro	Steve Lyons
Oaks North Pro Shop	(858) 487-3021

ONWGC Website

Visit our website at www.ONWGC.com where you can sign up for weekly golf and download a copy of this handbook and our weekly calendar.

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GENERAL CLUB INFORMATION

MEMBERSHIP & MEMBER RESPONSIBILITIES

To become a member of ONWGC:

1. Contact our Membership Chair ONWGCmembership@googlegroups.com
 - a. Play as a guest with our Membership Chair and be accepted as a new member
2. Pay annual dues
3. Read and agree to the rules per the ONWGC Handbook
4. Agree to maintain Pace of Play with the group in front of you (3 to 3-1/2 hours max)
5. Agree to abide by the USGA Rules of Golf
6. Agree to pay for and participate in weekly Sweeps games

Dues

Dues are \$65 per year, paid annually and include membership in Southern California Golf Association (SCGA).

Play Day

Play Day is Friday morning at Oaks North Golf Course. The sign-up sheet is posted on our website each week for the following Friday. If you sign up but cannot play, remove your name from the sheet. Members must pay for and participate in weekly Sweeps games.

Website Signup for Tee Times

1. Navigate to ONWGC.com
2. On computer, click the tab for Tee Sheet / On Mobile Device, tap the 3 horizontal lines on top right and click Tee Sheet
3. Enter the password (found in your Welcome Package)
4. Click the tab at bottom for the date you would like to sign up for

Players MUST be ready to tee off at least 20 minutes before tee time due to possible last-minute changes.

If a **Tournament** is canceled due to weather, the sign-up sheet will carry over to the following Friday. If the scheduled play is canceled due to weather and is not a special event, the sign-up sheet will not carry over, and a new sign-up sheet will be posted.

Note: *Do not sign up another member nor move another member's name on the signup sheet without permission.*

Guests

Members may invite guests to play with our Friday group (only on non-tournament or non-team play days), **but must play at the end of the field**. There must be at least TWO members in the foursome for the members to be eligible for the Sweeps. Guests do not pay for nor participate in Sweeps games. A guest may play two times as a guest and then must join the club to play a third time.

SCORECARDS

ONWGC routinely uses a master scorecard for Handicap, Weekly Sweeps and Ringer. If scheduled play is a tournament, the Tournament master scorecard may replace the usual master scorecard.

Every scorecard submitted **MUST** be accurate and dated. Please list players' names double-spaced, alphabetically by last name, first initial. **Total gross scores and ensure that the card is signed by at least two players.** Master scorecards must be emailed to onwgccards@googlegroups.com by the deadline on play day to avoid disqualification.

Handicap

All scores must be accurately totaled. Golf Genius software will calculate net score after subtracting the handicap.

Note: *Your ONWGC scorecards must record your actual Gross Score... scores for played holes are adjusted automatically when posted.*

Adjusted Hole Scores – Net Double Bogey:

- Maximum score is calculated as Par + 2 + handicap strokes (pops) received for the hole. For example, a player with course handicap of 18 receives one stroke on each hole. So, on a par 4, the net double bogey score is calculated as $4 + 2 + 1 = 7$

Adjusted Hole Scores - Unfinished Holes:

- If a player starts and does not complete a hole, she shall record for handicap purposes the score she most likely would have made using the following guidelines:
 - On the green within 5 feet of the hole: add 1 stroke
 - 5 to 20 yards from hole: add 2 or 3 strokes depending on difficulty, position of ball, and ability of player
 - Beyond 20 yards: add 3 or 4 strokes depending on difficulty, position of ball, and ability of player

This most likely score shall be preceded by an "X". Such score shall not exceed her Net Double Bogey.

Adjusted Hole Scores – Holes Not Played:

- If a player does not play a hole or plays it other than under the Rules of Golf, her score for that hole for handicap purposes shall be par plus any handicap strokes she is entitled to receive on the hole. When recording the hole score, precede the score with an "X".

Sweeps

Sweeps are games played each Friday, except when a tournament or play away is scheduled. Each member is required to pay the sweeps fee and participate in sweeps play.

The Pro Shop will NOT collect the sweeps fee on a tournament day or when fewer than 20 members are signed up to play (as of Friday morning). **When fewer than 20 members are signed up to play, no sweeps fee is collected, the sweeps game is canceled, and no scores shall be used for league purposes. Golfers who choose to play despite cancelation shall post their own scores.**

Winners of the weekly Sweeps game receive prize money credit (posted monthly) to be used at Oaks North for items in the Pro Shop, Snack Bar, or applied toward the renewal of your JC Players Card (not golf fees). The prize money is issued in the form of a credit card that is kept at the Pro Shop front desk. After a member uses the card for a credit toward a purchase, the card must be returned to the front desk.

A player may be disqualified from Sweeps for any of the following:

- Failure to email a legible scorecard by the deadline.
- Failure to sign scorecard. At least two players in the group must sign the master scorecard.

Birdies

Prizes are awarded for most birdies for the year. League play birdies are tracked in Golf Genius.

Scorecards – Summary

- Assure that all cards are legible, accurate, and signed by at least two players.
- Golfers must submit a master scorecard by the deadline on the day of play.

Tournaments

Tournaments replace the Friday Sweeps games; they are a fun change of pace and an opportunity to win prizes and money. Each tournament is run by the Tournament Chair(s) who will provide members with details of the tournament.

A member must have posted at least 6 scores for ONWGC league play in the preceding 26 weeks to be eligible to participate in any ONWGC tournaments. There are no exceptions to this rule.

Ringer

Ringer is a competition based on hole-by-hole net scores over a period of four months. Members may participate in Ringer (optional) by signing up and paying the Ringer fee (unless the Board agrees to fund

the Ringer). A member must have played all three nines at least once during the Ringer and must have posted at least 4 scores during league play over the period of Ringer.

- 1st Ringer – February through May
- 2nd Ringer – August through November

If applicable, fees are collected in January for the 1st Ringer, and in July for the 2nd Ringer. All members will be notified of Ringer winners via email. Winnings are distributed by the Ringer Chair at the end of each Ringer session.

SOME RULES YOU MUST KNOW

USGA RULES shall govern all play except when modified by local rules. For complete rules, refer to *Rules of Golf* and *Rules of Amateur Status*, published by the USGA.

Any mention of a rule# below refers to USGA rule book, unless otherwise noted.

BASICS TO KNOW:

- Out of bounds is defined by white stakes
- Water penalty areas are defined by yellow stakes or lines
- Lateral penalty areas are defined by red stakes or lines
- Ground under repair is defined by white lines or signage
- Taking relief – ball must be dropped from knee height and ball must come to rest in relief area
- Calculate score by counting every stroke made at a ball (original and provisional) and then add the appropriate number of penalty strokes (if any)

OUT OF BOUNDS OR LOST BALL

- Per the rules of golf, a player should hit a provisional ball from the original position, but declare it as such before playing it. You may NOT play a ball that lies out of bounds.

Provisional ball

DECLARE and hit a provisional ball from original position:

- If it is determined the ball **IS** lost or out of bounds, continue playing provisional ball with 1-STROKE PENALTY (count 1 for original shot, 2 for penalty, and 3 for provisional replayed shot, then play your 4th shot). You may NOT play a ball that lies out of bounds.
- If ball **is NOT** lost or out of bounds, you must play the original ball with no penalty.

ONWGC LOCAL RULE allows golfers an additional relief option, but it is taken with a **2-STROKE PENALTY:**

1. Determine where ball went out of bounds or is likely to be lost
2. Drop a ball in the near vicinity of where the ball is lost or out of bounds (you may take up to two club lengths inside the fairway) with 2-STROKE PENALTY (count 1 for original shot and add 2 for penalty = **3 total**, then play your 4th shot).

HITTING THE WRONG BALL

Player must go back to where the ball originally lay and play her own ball with 2-STROKE PENALTY.

TREE ROOTS

If your ball comes to rest on a tree root, you may move it off the tree root to avoid an unsafe shot, and play it as unplayable with 1-STROKE PENALTY.

LIFTING AND REPLACING BALL (tee to green)

If you must move a ball in order to identify if it is yours, place a tee behind the ball, pick up the ball, identify it and replace it exactly where it had been, with NO penalty.

ALL MAN-MADE OBJECTS

A ball coming to rest on the following, or near enough to interfere with the stroke or stance, may be picked up and placed no more than one club length from the nearest point of relief - not nearer the hole - with NO PENALTY:

- cart paths
- service roads

- drainage ditches
- sprinkler heads
- staked or braced trees
- standing water
- any object used for course maintenance

UNPLAYABLE BALL

The player may deem her ball unplayable at any place on the course, except when the ball is in a water penalty area. The player is the sole judge as to whether her ball is unplayable.

If the player deems her ball to be unplayable, she must, with 1-STROKE PENALTY:

- Proceed under the stroke and distance provision of Rule 18.1 by playing a ball as nearly as possible at the spot from which the original ball was last played; **OR**
- Place a tee behind the point where the ball lay, keeping that point directly between the hole and the spot on which the ball is dropped, with no limit to how far behind that point, the ball may be dropped; **OR**
- Drop a ball within two club-lengths of the spot where the ball lay, but not closer to the hole.

If the unplayable ball is in a bunker, there are four options:

- Drop a ball **in the bunker** behind the point where the ball lay with no limit to how far behind with 1-STROKE PENALTY
- Drop a ball **in the bunker** within two club-lengths of the spot where the ball lay, but not nearer the hole with 1-STROKE PENALTY
- Replay the ball as nearly as possible at the spot from which the ball was last played with 1-STROKE PENALTY
- Take back-on-the-line relief (**outside of the bunker**) on a line from the hole to where the ball rest in the bunker as far back as player prefers with **2-STROKE PENALTY**

When proceeding under the Unplayable Ball Rule, the player may lift and clean her ball or *substitute* a ball.

If your ball enters a clump of trees or bushes, you can find it but cannot play it, there is 1-STROKE PENALTY for every two club lengths you carry it out to the fairway (*see Local Rules for one exception for ONWGC only*) It is better to:

- Declare the ball unplayable and replay it with 1-STROKE PENALTY, **OR**
- Even better – play a provisional ball when you see it enter the trees. If the first ball is playable, you can pick up the provisional ball with no penalty.

FIELD SHOTS

Regardless of golf club used, any shot off the green is a Field Shot.

ON THE GREEN

- Do not walk on another player's line.
- All putts must be holed out (no gimme allowed)
- A ball on the green moved by an approach shot must be moved back as close as possible to its original position.
- When marking a ball on the green, put marker directly behind the ball, not to the side or front. When replacing the ball, put it directly in front of the marker, not inches in front.
- If the marker interferes with another player, it should be moved one or more putter heads length to one side, lining up the move with a fixed object such as a tree, so as to replace the marker in its original position.
- There is a 2-STROKE PENALTY to the golfer putting when her ball putted from on the green strikes an opponent's ball. The opponent's ball must be returned to its original position.
- There is NO penalty for striking the flagstick. This includes whether flagstick is in the hole or on the green.

Local Rules For ONWGC

WINTER RULES

Winter Rules (preferred lies) are in effect only when "Winter Rules" is posted on the signup sheet. The player may mark her ball, lift, clean, and replace the ball with NO penalty ONLY in the fairway.

WATER PENALTY AREAS

All water penalty areas (whether red or yellow stakes) shall be considered lateral and played as if in a red penalty area. Proceed under Rule 17.1d for any of the following options.

- Stroke and distance relief
- Back-on-the-line relief
- Lateral relief (two club lengths from where ball entered the penalty area)

OAKS NORTH PROBLEM AREAS

- #2 & #3 NORTH –large shrub near #2 green and #3 tee areas shall be considered a red penalty area. Lateral relief – 2 club lengths from where the ball entered the shrubs, no closer to the hole, with 1-STROKE PENALTY
- #3 NORTH –free lift from pump area including the surrounding mound
- #3 NORTH –shrubs on the right near the hole shall be considered a red penalty area. Lateral relief – 2 club lengths from where the ball entered the shrubs, no closer to the hole, with 1-STROKE PENALTY
- #3, 4, 5 & 6 SOUTH – unless there are red stakes, the creek that runs between the holes is a free lift area. You may take relief on either side from where the ball entered, no closer to the hole.
- #7 SOUTH - the rock and cement embankment on the lake is a lateral penalty area and the ball may be moved to either side, no closer to the hole, with 1-STROKE PENALTY.
- #7 SOUTH – any wood pile on the right side is a free lift area. You may take relief from where the ball entered, no closer to the hole.
- #9 EAST – the triangle planted area between #9 East green and #1 South tee area is a free lift area.

Etiquette

All members will extend full courtesy and golf etiquette to all golfers on the course. Do not disturb play by moving, TALKING, or making unnecessary noise while someone is hitting. There are no repeat shots permissible at any time during play whether there has been a distraction or not.

Pace of Play

In order to maintain the pace of play, each group must stay within two strokes of the group **in front of them**. Oaks North management expects all golfers to complete a round within 3-1/2 hours.

Policy to maintain pace of play:

- If a player has been identified as a slow player, they will be invited to play with another member who will coach them toward more efficient golf habits. If that player continues to have trouble maintaining pace of play, they will be required to play at the end of the field until they can demonstrate the ability to maintain pace.

Ways to speed up play:

- Play ready golf!
- Limit your practice swings to only one or two.
- If you are able to "putt out", please do so, unless you would be standing on someone's line.
- Record your scores at the NEXT tee.
- If you are falling behind the group in front of you, have the first 2 players that hole their ball on the green go to the next hole and tee off to save time.
- Do not spend unnecessary time looking for lost balls. The rules allow 3 minutes to search for a lost ball.
- Driving the cart? Drop your partner off at her ball with 2 or 3 clubs and go to your ball. When you have played, go pick up your partner.
- Remove your club covers prior to play and leave them in the cart, and replace them at the end of the round.
- Park your cart past or beside the green where you won't be holding up the players behind you when you are leaving the green.
- Watch everyone's ball from the tee.

Questions

If any rules questions arise during play, play a second ball and check with the Rules Chair after completion of play.

TOURNAMENTS & MIXERS INFORMATION

ECLECTIC TOURNAMENT:

Players may improve their score over two play days using the better net score for each hole. You do not have to play both days to be eligible to win.

CLUB CHAMPIONSHIP TOURNAMENT:

Winner is total Low Gross for two days play. Must be eligible and play both days.

PRESIDENT'S CUP TOURNAMENT:

Winner is total Low Net for two days play. Must be eligible and play both days.

ACE-OF-ACES TOURNAMENT:

There is a qualifier round each month to determine the golfer with the lowest gross score and another with the lowest net score. When a golfer has already qualified, the next best scoring golfer will be designated as an ACE. All ACES are invited to play in the ACE-OF-ACES tournament held in December. A prize is awarded for both low net and low gross.

PLAY AWAY TOURNAMENT

Members play at a different course selected by the Board, followed by optional lunch.

BOARD OF DIRECTORS' & VOLUNTEERS' DUTIES & RESPONSIBILITIES

The governing body of this club is the Board of Directors. The Board consists of an Executive Board with four elected officers and a General Board of Directors/Committee Chairs consisting of volunteers/appointees. The outgoing President may attend Board meetings during the year following her year as President.

Each Committee Chair may select as many assistants as she deems necessary to manage her responsibilities. All Board Members and Chairs are responsible to the President.

The Board of Directors transacts all business of the club, reports to members and controls and manages the affairs, funds, and properties of the club. All checks, bonds or contracts in writing necessary for the conduct of the business of the club are signed by the Treasurer and a designated signatory. The Executive Board is empowered to meet all necessary expenses from the funds of the club treasury in performance of Board duties.

Election of Officers

- Summer month – appoint Nominating Committee with 3 members; appoint one-member Nominating Chair.
- Prior to the October General Membership meeting - the Nominating Committee identifies potential candidates and obtains candidates' consent to be nominated.
- October meeting - Nominating Committee presents the list of proposed candidates. Nominations shall be open from the floor at this time, and the membership votes.
 - ✓ In the event a single candidate is nominated for each office, the Secretary may be instructed to cast a unanimous ballot.
 - ✓ A quorum for the purposes of voting will consist of a majority of members present.
 - ✓ Voting by written proxies may be permitted.

Executive Board Vacancies

All vacancies on the Executive Board, except that of President, shall be filled by vote of the Executive Board. When a Board member fails to attend three consecutive board meetings without adequate cause, the Board may declare her office vacant.

President

The President will supervise all the affairs of the club, preside at all meetings, be an ex-officio member of all committees except the Nominating Committee, and generally supervise all affairs of the club. The President sets dates for both Executive Board Meetings and General Meetings.

Vice President

The Vice President has and performs the powers and duties prescribed for the President during her absence, and handles specific tasks to assist the President. The Vice President plans luncheons and events, purchases gifts, and notifies all members via email of upcoming functions. The Vice President acts as our County Representative.

Secretary

The Secretary records and keeps minutes of the Board of Directors meetings and general meetings and submits a copy of same to the President. The Secretary conducts the correspondence of the Club at the direction of the President and the Board of Directors.

Treasurer

The Treasurer receives and accounts for all monies and:

- Makes all disbursements at the direction of the Board of Directors.
- Keeps an itemized account of all transactions of the club.
- Verifies that all checks are signed by either the Treasurer or designated signatory.
- Prepares a report for meetings and an annual report as needed.
- Assists in preparing an annual budget for discussion and approval by the Board.

Handicap / Scorecards Chairs (Handicap & Sweeps - Golf Genius)

The Handicap / Scorecards Chair responsibilities are to:

- Plan the year's sweeps games
- Collect the master scorecards and determine the winners in each flight for sweeps games
- Assign monetary winnings for each flight
- Keep record of winners and monies won
- Provide totals of money won to the Pro Shop monthly so that prize amounts can be credited
- Notify membership of sweeps winners via website
- Confirm new members' information in the SCGA system
- Determine and make a presentation to the Most Improved Golfer of the year

Ringer Chair

The Ringer Chair responsibilities are to:

- Collect entry fees from members wishing to participate at the start of each Ringer
- Determine winners in each flight for Ringer, announce and distribute winnings

Membership Chair

The Membership Chair's responsibilities are to:

- Golf with new members (or assign other board members to play)
 - Determine readiness to join league based on golf competency and rules knowledge
- Direct potential members to ONWGC.com to read the handbook
- Provide new members with appropriate information to signup for tee times and view results
- Send Email announcement for newly joined members
- Monitor membership renewals in the SCGA database

Rules Chair

The Rules Chair shall enforce all rules of the USGA, including the etiquette of golf, and answer any questions regarding local rules, tournament rules, and rules of golf. The Rules Chair also determines if the club plays by Winter Rules and posts notice on the online signup sheet.

Special Tournaments Chair

Special Tournaments Chair is responsible for making all arrangements for a tournament, including tasks such as:

- Notify membership of the tournament, the fees, signup sheets, and other details
- Notify Pro Shop about special course requirements
- Determine members' eligibility to play in a tournament
- Coordinate luncheon (if applicable)
- Maintain a copy of the Description and Guidelines for Special Tournaments
- Distribute winnings

Technology/Website Chair

The Technology/Website Chair maintains the ONWGC website and assists the Board with technology related issues.

Google Groups/Email Chair

The Google Groups/Email Chair maintains the ONWGC email distribution lists.

ONWGC 2023 Sweeps Calendar (subject to change)

January		
6	Aces Monthly Qualifier	Qualifier plus Sweeps Low Net by Flight Board Meeting (reserved tee times)
1 3	Every Other Hole 1	Every other hole starting @ 1
2 0	TOEs	Holes starting with TOE (1, 2, 3, 8, 10, 11, 12, 13, 18)
2 7	3 Blind Mice	Throw out 3 worst holes
February (Ringer #1 start)		
3	Aces Monthly Qualifier	Qualifier plus Sweeps Low Net by Flight
1 0	Share the Love (red or pink attire welcome)	Team event and your own score. Golfers take turns consecutively playing a 'heart' ball for 18 holes (turns must be taken alphabetically by last name for Golf Genius calculations). The team score is the 'heart' ball score on each hole. If you lose the 'heart' ball, take a penalty per the rules of golf and substitute a new ball. Your foursome is your team. NO GUESTS
1 7	Baker's Dozen	Best 13 holes
2 4	Best Any 9	Best Any 9 Holes
March		
3	Aces Monthly Qualifier	Qualifier plus Sweeps Low Net by Flight
1 0	Double NOT	Throw out worst 2 holes
1 7	Every Other Hole 2	Every other hole starting @ 2
2 4	Spring Fling Scramble	Team Scramble. Each player hits a tee shot on each hole, and then all play from spot of best ball. Play continues in this manner. Teams must use each player's tee shot a minimum of 3 times during the round. Your foursome is your team. NO GUESTS
3 1	Play the Middle	Holes 5 thru 13
April		
7	Aces Monthly Qualifier	Qualifier plus Sweeps Low Net by Flight
1 4	Eclectic	Day 1 of two-day tourney; better NET score for each hole. NO GUESTS Board Meeting (reserved tee times)
2 1	Eclectic	Day 2 of two-day tourney; total low gross for two days. NO GUESTS
2 8	Best Ball of Partners	Best net score of partners hole by hole. One low net score per partner team. NO GUESTS
May		
5	First & Last	First 4 and last 5 holes
1 2	NETs	Holes starting with N.E.T. (2, 3, 8, 9, 10, 11, 12, 13, 18)
1 9	Every Other Hole 1	Every Other Hole starting @ 1
2 6	Aces Monthly Qualifier	Qualifier plus Sweeps Low Net by Flight

June (Ringer #1 completed)		
2	Club Championship	Day 1 of two-day tourney; total low gross for two days. NO GUESTS
9	Club Championship	Day 2 of two-day tourney; total low gross for two days. NO GUESTS
1 6	Aces Monthly Qualifier	Qualifier plus Sweeps Low Net by Flight General Membership Meeting & Luncheon. NO GUESTS
2 3	Ts & Fs	Holes starting with Ts & Fs (2, 3, 4, 5, 10, 12, 13, 14, 15)
3 0	3,6,9	Throw out holes 3, 6, & 9 on front & back
July		
7	Scramble (Red, White & Blue attire welcome)	Team Scramble. Each player hits a tee shot on each hole, and then all play from spot of best ball. Play continues in this manner. Teams must use each player's tee shot a minimum of 3 times during the round. Your foursome is your team. NO GUESTS
1 4	Every Other Hole 1	Every other hole starting @ 1
2 1	Aces Monthly Qualifier	Qualifier plus Sweeps Low Net by Flight
2 8	3 Blind Mice	Throw out 3 worst holes Board Meeting (reserved tee times)
August (Ringer #2 start)		
4	Baker's Dozen	Best 13 holes
1 1	Aces Monthly Qualifier	Qualifier plus Sweeps Low Net by Flight
1 8	Every Other Hole 2	Every other hole starting @ 2
2 5	NETs	Holes starting with N.E.T. (2, 3, 8, 9, 10, 11, 12, 13, 18)
September		
1	Aces Monthly Qualifier	Qualifier plus Sweeps Low Net by Flight
8	President's Cup	Day 1 of two-day tourney; total low net for two days. NO GUESTS
1 5	President's Cup	Day 2 of two-day tourney; total low net for two days. NO GUESTS
2 2	Fall Fling Scramble	Team Scramble. Each player hits a tee shot, and then all play from spot of best ball. Play continues in this manner. Teams must use each player's tee shot a minimum of 3 times during the round. Your 4'some is your team. General Membership Meeting & Luncheon. NO GUESTS
2 9	Best Any 9	Best Any 9 Holes
October		
6	Play Away	TBA
1 3	Triple Play	1st 3 holes, middle 8, 9 10 and last 3 holes
2 0	Double NOT	Throw out worst 2 holes
2 7	Aces Monthly Qualifier	Qualifier plus Sweeps Low Net by Flight
November		
3	NETs	Holes starting with N.E.T. (2, 3, 8, 9, 10, 11, 12, 13, 18) Board Meeting (reserved tee times)
1 0	Aces Monthly Qualifier	Qualifier plus Sweeps Low Net by Flight

1 7	Pass the Turkey	Team event and your own score. Golfers take turns consecutively playing a 'turkey' ball for 18 holes (turns must be taken alphabetically by last name for Golf Genius calculations). The team score is the 'turkey' ball score on each hole. If you lose the 'turkey' ball, take a penalty per the rules of golf and substitute a new ball. Your foursome is your team. NO GUESTS
2 4	No Play	Happy Thanksgiving!
December (Ringer #2 completed)		
1	Aces Monthly Qualifier	Qualifier plus Sweeps Low Net by Flight
8	Ace-of-Aces Tournament	Low gross & low Net Tournament. NO GUESTS
1 5	Year End Scramble	Make your own teams. Each player hits a tee shot on each hole, and then all play from spot of best ball. Play continues in this manner. Teams must use each player's tee shot a minimum of 3 times during the round. Holiday Party! NO GUESTS
2 2	No Play	Happy Holidays!

Oaks North Bylaws



Women's Golf Club

Amended December 17,

OAKS NORTH

2021

Article 1 Name

The name of this club shall be the Oaks North Women's Golf Club. These Bylaws, amended December 17, 2021 shall be effective, December 17, 2021.

Article 2 Purpose

The purpose of this organization shall be to promote, supervise and conduct friendly competitive golf for women, in accordance with the Rules of Golf adopted by the Women's Committee of the United States Golf Association as modified by local rules decided upon by the Board of Directors.

Article 3 Membership Requirements

Section 3.1 Active membership is open to women, minimum age eighteen, who agree to abide by the rules of the Oaks North Women's Golf Club.

Section 3.2 Membership in the Women's Golf Club is required in order to participate in weekly sweeps and /or tournaments.

Section 3.3 Membership dues for the year are payable annually on the month of when the member initially joined. The amount of dues shall be set and adjusted when required by the Executive Board of Directors

Article 4 The Governing Body

Section 4.1 The Board of Directors consists of the Executive Board of Directors and the General Board of Directors (formerly called the Committee Chairs).

Section 4.2 The Executive Board of Directors shall consist of the elected officers of the Club. The elected officers of the Club shall be President, Vice-President, Secretary and Treasurer.

Section 4.3 The General Board of Directors shall be appointed by the President. The General Board shall consist of the following members, who will be referred to as Chairs:

Handicap/Scorecards
Ringer
Membership
Rules
Technology/Website
Google Groups/Email
Special Tournaments

Section 4.4 The President shall appoint the General Board members prior to January 1st

Section 4.5 The term of office for the Executive Board of Directors shall be one (1) year. No **Executive Board** member shall hold the same office for more than two (2) consecutive years.

Section 4.6 All vacancies in office, except that of the President, shall be filled by appointment by the President with the approval of the Executive Board of Directors. If the vacancy is in the office of the President, the Vice President shall become President.

Section 4.7 In the event of non-performance of

- a. General board member – the President shall appoint a replacement with the approval of the Executive Board.
- b. Executive Board Member: The remaining (3) Executive Board members shall appoint and approve a replacement.

Section 4.8 Members are eligible to assume office after they have been active, playing members for six (6) months, and have played a minimum of eight (8) times with the Club.

Section 4.9 A quorum for the purposes of voting shall consist of a majority of members present. Voting by written proxies shall be permitted.

Article 5 Board of Directors Duties & Responsibilities

The duties and responsibilities of the officers of the Executive Board and members of the General Board follow in Sections 5.1 and 5.2.

Section 5.1 The Executive Board of Directors shall:

- Have charge of the affairs and funds of the Oaks North Women’s Golf Club; be empowered to transact all business of the Club in accordance with the Bylaws and report action taken to the membership.
- Attend all Executive and General Board meetings and General Membership meetings of the ONWGC.
- Schedule at least four (4) Board meetings and two (2) General meetings per year at the discretion of the President.
- Appoint an Executive Board member to act as the second signatory on the bank account and to assume the responsibilities of the Treasurer in the event of absence or disability of the Treasurer.

5.1.1 The President shall:

- Preside at all meetings of the Club including Executive Board, General Board and General Membership meetings.
- Call and /or cancel regular and special meetings
- Appoint and discharge special committees
- Be ex-officio member of all committees except the Nominating Committee.

- Oversee and assure overall activities of the Club, including the development of the annual ONWGC Handbook.
- Maintain the **20XX OAKS NORTH WOMEN'S GOLF CLUB RECORDS BOOK** for the current year and ensure that it contains the current bylaws, content of the ONWGC Members Handbook for the current year, copies of flyers, general communications, position descriptions and guidelines, and a duplicate of all meeting minutes and budget reports for the current year.
- At the end of the President's term, pass on the 20xx ONWGC Records Book to the new President.

5.1.2 The Vice President shall:

- Perform the duties prescribed for the President in the absence or disability of the President
- Perform duties designated by the Board of Directors which may include, but not limited to, planning of social events such as luncheons
- Assist tournament chairs as required, in arranging luncheons in connection with tournaments

5.1.3 The Secretary shall:

- Record and keep minutes of the Executive and General Boards of Directors Meetings and General Meetings. Secretary shall submit a copy of the minutes to the President and other Executive Board members. Secretary shall maintain a Book of minutes for the Club, and file the minutes of each meeting in the Book of Minutes.
- Notify Board members of Board meetings as appropriate.
- Conduct correspondence of the Club at the direction of the President and the Board of Directors.

5.1.4 The Treasurer shall:

The Treasurer shall receive and be accountable for all monies and:

- Maintain the Club checking account, including interface with the bank.
- Receive and be accountable for all funds and make all disbursements at the direction of the Board of Directors.
- Maintain an itemized account of all transactions of the club.
- Submit a written budget/financial report to the President and Secretary quarterly or upon request.
- In the absence or disability of the Treasurer, banking and record keeping become the responsibility of the Executive Board member who was appointed as the second signatory on the bank account.

Section 5.2 The General Board of Directors shall:

Be responsible for various general functions of ONWGC as listed below. See 20XX ONWGC RECORDS BOOK for specific Position Description and Guidelines.

5.2.1 Handicap/Scorecards Chair shall

Be responsible for verifying and recording handicaps in accordance with rules and regulations of the USGA, posting members' handicaps regularly and perform duties in accordance with SCGA requirements.

Schedule and manage weekly games/tournaments for the year, including maintaining complete records of all events, communicate with the Board and general membership, and distribute winnings.

5.2.2 The Ringer Chair shall:

Manage the two Ringer competitions each year, including tracking scores, determining winners and communicating with the Executive and General Boards of Directors and the general membership.

5.2.3 The Membership Chair shall:

Play an active role in greeting new members and orienting them to the Club, accompanying new members on their first play, assist in recruiting new members and communicate to the Executive and General Boards of Directors and general membership. Provide instruction regarding online membership and collection of dues.

The Membership Chair shall be responsible for recommending updates to the ONWGC Members' Handbook, and can solicit assistance from other members as required.

5.2.4 Technology/Website Chair

Responsible for administering and updating the ONWGC website and facilitating training to members as required.

5.2.5 The Google Group/Email Chair shall:

Responsible for administering and updating the ONWGC email distribution lists and facilitating training to members as required.

5.2.6 The Rules Chair shall:

Be in charge of rules for the Club and answer any rules questions. The Rules Chair is responsible for establishing and maintaining current local rules that apply to ONWGC so those local rules can be communicated to the general membership. The Club shall follow all rules of USGA, including the Etiquette of Golf.

5.2.7 The Special Tournaments Chair shall:

Be appointed by the President to manage the details of the special tournaments, responsible for the overall setup and management of the tournament. These duties include communicating tournament information, collecting fees, coordinating all details and distributing winnings.

ONWCG special tournaments include but are not limited to:

- Club Championship
- President's Cup
- Eclectic
- Ace-of-Aces

Article 6 Nomination and Election of Officers

Section 6.1The Nominating Committee shall consist of three (3) volunteer members. The President will ask for volunteers. If none are forthcoming, members of the General Board will be asked to volunteer or be appointed by the President prior to the August General Members meeting.

Section 6.2Nominees must be active members in the last six (6) months, played a minimum of eight (8) times with the club and must have consented to serve on the Board / Committee.

Section 6.3The President shall appoint a Nominating Chair from the three (3) members.

Section 6.4The Nominating Committee shall prepare a slate of candidates for elective office and post the slate on the bulletin board at least seven (7) days prior to the October meeting.

Section 6.5Nominations for each office shall be presented to the general membership. Nominations also may be made from the floor at the October general meeting, provided that prior consent of the nominee has been obtained by the person making the nomination.

Section 6.6Election shall be held at the October meeting. Newly elected officers shall assume their duties January 1st, after the installation of officers meeting in December.

Article 7 Amendments

These Bylaws or any part thereof may be amended, or new Bylaws adopted, at any General Meeting by a two-thirds (2/3) vote of those members present, provided that the proposed amendment or Bylaw has been announced at the previous General Meeting, or communicated to the general membership at least 14 days in advance.

This is to certify that the foregoing is a true and correct copy of the Oaks North Women's Golf Club adopted by the Board of Directors and general membership on December 17, 2021.

Sharon Sherman, President

Liz Burchill, Secretary

CODE OF CONDUCT

Oaks North Women's Golf Club (ONWGC) is committed to providing an environment that is free of discrimination, harassment, and intimidation for members, guests, and staff. Members are reminded to always conduct themselves in a respectful and courteous manner with Oaks North staff, ONWGC members and other persons on the course. All members shall be bound by both the restrictions and penalties which may be imposed for any breach of the club's standards set in this Code of Conduct.

Complaints

Complaints may be made to any ONWGC Board Member by any person including a member, visiting guests, and staff members. Verbal complaints or a witness' account may require a written statement as requested by the board. The names of individuals and/or witnesses and their statements shall be confidential for the Board's viewing only.

Disciplinary Committee

The ONWGC Executive and General Board shall act as a Committee to oversee the complaints procedure and to conduct the investigation, hearings, and impose penalties within the Code of Conduct guidelines as deemed necessary. The President or Vice President shall lead the Committee. The Committee shall be responsible for implementing this policy in a fair and impartial manner.

The Committee shall meet on an as-needed basis to perform the following functions:

- Review complaint to determine to either dismiss or continue

- If dismissed, full details of complaint and reasons for dismissal shall be maintained
- Discuss complaint with the person(s) involved; either dismiss or continue
 - Gather all the facts of the complaint in an expeditious manner
- Conduct an investigation, including a hearing; either dismiss or continue
 - Hearings may be attended by written submissions or parties may attend in person
 - Hearings shall be in private with only the accused and the Committee
 - Any participant to the hearing will advise if a conflict of interest exists
- Determine the penalty of an upheld complaint
- Keep all relevant parties informed about the complaints process

Grading of Complaints

All complaints shall be graded either 1 or 2 with 1 being the lightest grading and 2 the most serious. The grading will determine the action to be taken and the potential penalty a member may receive. Therefore, consistency of grading across offenses is important and it is a requirement that records are kept supporting the grading process.

General examples of grading of complaints shall include, but not be limited to:

Grade 1 Offenses

- Cheating
- Use of golf club other than as intended e.g., throwing clubs, damaging trees, etc.
- Unauthorized tee sheet manipulation

Grade 2 Offenses

- Verbal abuse such as screaming, shouting, or using foul language toward a member, staff, or others
- Theft
- Physical assault
- Sexual or verbal harassment
- Serious misuse of alcohol or drugs on the course
- Threatening behavior toward another

Penalties

Majority vote by the Committee present will be sufficient to render judgment and the decision will be final. The President or Vice President shall notify the relevant person(s) involved of the Committee's decision in writing, with reasons for the decision and any penalty imposed. If there are other recent offenses, the penalty level may/can be escalated.

Grade 1 Offense

If no previous offenses, any of the following may be applied:

1. Verbal warning with notice on file;
2. Written warning issued
3. Penalty of suspension for one day

Grade 2 Offense

Depending on the seriousness of the offense, any of the following may be applied:

1. Written warning issued;
2. Penalty of suspension for a period at the discretion of the Committee;
3. Penalty of expulsion from the Board (if applicable);
4. Penalty of expulsion from ONWGC

Note: Oaks North Golf Course Administration could choose to take action regarding the offense which is separate from the Club's actions.